

11-12 Undergrad Requirements



Students must satisfy eligibility requirements to cross-register at member institutions. Be sure to review these requirements outlined below. When in doubt, check with your registrar.

Capital Community College
2nd Floor
950 Main Street
Hartford CT 06103
860-906-5125
CONTACT: Patrick Tucker

Central CT State University
Davidson Hall, Room 117
1615 Stanley Street
New Britain CT 06051
860-832-2242
CONTACT: Matthew Bielewa

Charter Oak State College
55 Paul Manafort Drive
New Britain CT 06051
860-832-3820
CONTACT: Jennifer Washington

Goodwin College
754 Burnside Avenue
East Hartford CT 06108
860-528-4111
CONTACT: Judy Zimmerman

Hartford Seminary
77 Sherman Street
Hartford CT 06105
860-509-9511
CONTACT: Karen Rollins

Rensselaer at Hartford
275 Windsor Street
Hartford CT 06120
860-548-2423
CONTACT: Doris Matsikas

St. Joseph College
McDonough Hall, 1st Fl
1678 Asylum Avenue
West Hartford CT 06117
860-231-5311
CONTACT: Lauri Brennan

St. Thomas Seminary
467 Bloomfield Avenue
Bloomfield CT 06002
860-242-5573
CONTACT: Sandra Moore

Trinity College
Trinity Commons, Rm 139
240 New Britain Avenue
Hartford CT 06106
860-297-2119
CONTACT: Linda Gilbert

University of CT-Greater Hartford Campus
85 Lawler Road
West Hartford CT 06117
860-570-9054
CONTACT: Barbara Ricketts

University of Hartford
Computer Center, 2nd Fl
200 Bloomfield Avenue
West Hartford CT 06117
860-768-4557
CONTACT: Sandra Stevens

GENERAL GUIDELINES FOR UNDERGRADUATES

- Qualified (matriculated) full- and part-time undergraduate students from most Consortium institutions are eligible for cross-registration. *Part-time undergraduate students are not accepted at University of Hartford.*

11-12 Undergrad Requirements

- No tuition or registration fee is paid by the student to the host school. Transportation, books and special lab/film/music fees are entirely the student's responsibility. Check with your home school financial aid office if you have questions about aid eligibility.
- The academic calendars vary at the different Consortium schools, and it is the responsibility of the student to become familiar with the host school calendar, vacation periods, and the last day to withdraw from a course without penalty.
- When withdrawing from a course, students must notify both the home and host school.
- Graduate-level and 500+ level courses are open only to seniors.
- None of the following types of courses may be taken in cross-registration:
 - Applied Music or Recitals
 - CAPCON
 - Capstone Senior
 - Coop
 - Coor (Coordination) Courses
 - Core
 - Field Practice, Field Study (Except: Education OK)
 - Honors
 - Independent Study
 - Internships
 - Review Courses (Sophomore, Junior; no credit)
 - Senior Seminars (Except: Student teaching senior seminars OK; all other seminars OK)
 - Senior Project
 - Study Abroad courses (including 'Field Study')
 - Thesis
- Online courses are acceptable for undergraduate enrollment at most schools.
- It is not recommended that seniors anticipating spring graduation cross-register due to lag time in transferring credits between institutions. Please check with your registrar.
- Credits and grades for courses taken through cross-registration will appear on a student's transcript as institutional credit from the home school.

SPECIFIC REQUIREMENTS – INDIVIDUAL MEMBERS

Undergraduate students from Capital Community College, Central CT State University, and UConn Greater Hartford Campus are eligible to enroll in courses in *only* the following areas:

- Classical and Modern Languages
- International Studies
- Religious Studies
- Urban Studies
- Women's Studies

Undergraduate students from Charter Oak State College, Goodwin College, St. Joseph College, St. Thomas Seminary, Trinity College and University of Hartford are eligible to enroll in courses in most areas of study

Specific Institution Restrictions:

Capital Community College may cross-register only for first- and second-year courses at other member institutions.

Central CT State University students may not cross-register for more than 2 courses per spring or fall semester. Only certain courses in the areas listed above are open to cross-register so check with CCSU registrar's office for availability.

Charter Oak State College full-time students are permitted to take courses in fall and spring, up to 4 per year, but are limited in the types of upper division courses they make take. Students must check with the COSC registrar before undertaking any cross-registration. Students enrolling at COSC from other member institutions cannot take IDS or Capstone Courses. Only five (5) full-time students may enroll from other member institutions for courses in fall or spring semesters, up to 2 courses per year.

11-12 Undergrad Requirements

Goodwin College All students, from Goodwin or visiting from another member school, need to confer with the Registrar's Office before any cross-registration in or out. See contact list.

Hartford Seminary permits seniors from other member schools to enroll in certain graduate courses each semester, and no more than one per semester. Contact the registrar's office for list of available courses.

Rensselaer at Hartford does not permit undergraduates to enroll in graduate courses.

Saint Joseph College students are limited in the number of lower division courses that they may take. Check with the SJC registrar before undertaking any cross-registration.

St. Thomas Seminary students must be full-time seminarians to enroll at another institution.

Trinity College students who have earned 18 or more credits are not eligible to take courses at two-year institutions. Trinity's I.D.P. students may cross-register for courses at other institutions, but must adhere to the same guidelines as other undergraduate students. Students also are not allowed to cross-register for:

- A course that is presently offered at Trinity
- Any courses that are outside of liberal arts
- Online courses

University of Hartford accepts only full-time students and does not permit students from other institutions to enroll in any art or applied music and recitals courses. If you wish to enroll in art or music, it can be only by special permission of the University registrar and course instructor. Nursing, Health Care, Medical Technology, Physical Therapy, Radiography, Respiratory Care are not permissible. Barney School of Business does not permit any graduate courses to be taken. No tuition or technology fees.